

GUIDE FOR
FAMILIES



CLARK
UNIVERSITY



Dear Clark Families,

Welcome to the Clark community! This is undoubtedly an exciting time for you, and we are eager to work with you to help your student thrive here. This guide will familiarize you with Clark and the resources we offer.

Your student has embarked on a meaningful, life-changing transition — and for many, this is their first time away from home. They will learn to handle college-level academic work, make new friends, manage finances, and respond to numerous other issues associated with building independent lives.

All of these components make up the Clark educational experience. We don't divide your student's life here into academic and cocurricular zones; instead, we are committed to meeting the needs of each student in their entirety to ensure their holistic success. We recognize that our students have their own histories, talents, and motivations, and our academic and student success staffs work together to help our students capitalize on their strengths and challenge themselves to grow. We also encourage our students to be forthcoming about their needs and to take advantage of the many support services, all outlined in this guide, available at Clark.

Your student's transition to Clark will be a new and delicate experience, and we are prepared to support them — from the first moments they set foot on campus, through orientation and the Navigator Program, and as they dig into their coursework and cocurricular activities. At Clark, your student will find and cultivate their passions, their knowledge, and themselves.

The information in this guide will give you a sense of how Clark faculty, administrators, and staff sustain a challenging and supportive environment where each of our students can develop and succeed, intellectually and personally. We also hope this guide will clarify for you how we can work together to ensure your student makes the most of Clark's truly extraordinary learning opportunities and resources.

Again, welcome to the Clark community. We are excited to get to know your student, and you, throughout their Clark career.

Sincerely,

BETSY HUANG
*Associate Provost and
Dean of the College*

KAMALA KIEM
*Associate Provost for Student Success
and Dean of Students*

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GENERAL ADVICE FOR FAMILIES

Sending a student off to college is a major milestone, often accompanied by a variety of feelings — including pride, excitement, anxiety, and trepidation. Letting go is rarely easy, and it can be hard to adjust to having a student away from home. However, it is important to remember two things: most students do make the adjustment to college life — and to life at Clark, in particular — quite successfully, and one of the major aims of the college experience is for young people to develop the capacities of self-responsibility and self-advocacy.

In the first few days and weeks, it is not uncommon for a student who encounters a challenge to turn to the major source of support they have always had: you. You may get a phone call from a student complaining about a roommate who is “impossible to live with” or a course that has an “unreasonably heavy workload.” You may hear some fear and anxiety in their voice as they work to make new friends or begin to realize college feels a bit different than their previous experiences. As families, it is natural to want to solve the problem, even as you want them to independently navigate this next chapter. If this happens, we recommend the following actions:

- Talk about the situation with your student and explore possible solutions to the problem.
- Ask if they have connected with campus resources and support systems available to them, such as their First-Year Success Advisor, peer mentor, resident assistant, professor, or any of the offices and staff within the Division of Student Success.
- Look through the list of offices and services in this guide to help your student identify the best place on campus to look for help. *Remember, though, it is always best to allow your student to work through their issues rather than attempting to do it for them.*

As the semester unfolds, most students will encounter other stressful junctures. They may feel especially anxious around midterm exams, the deadlines for and return of their first research papers, or the start of the reading period and final examinations. They may start to shift friend groups, find areas of campus to get involved in, or wonder about how their understanding of the world is changing as they learn more in and outside of the classroom. Figuring out how to handle these stresses on their own is a major developmental step for students and is essential to their growth. Encouraging them to deal with disappointments and frustrations themselves lets our students mature in ways that will benefit them for the rest of their lives.

In general, the best way to help your student adjust to college life is to offer your love, support, understanding, and encouragement. It is also important to remind your student to get enough sleep, physical exercise, and nourishment to be able to do their best work.

We are confident that, over the next several months and years, you — and we — will experience the gratification that comes from watching your student demonstrate a capacity to learn and the ability to act independently; to make choices wisely, learn from mistakes, and accept increasing levels of responsibility.

The next several weeks will go by quickly; so will the next four years. Try to relax — from time to time — and enjoy them!

COMMUNICATION AND CONFIDENTIALITY

The Family Educational Rights and Privacy Act of 1974 (FERPA), more commonly known as the Buckley Amendment, is a federal regulation designed to protect the privacy of students, and restricts the dissemination of information within the educational record without the student's explicit consent. FERPA does, however, permit universities to disclose directory information, as appropriate, without a student's consent. For more information on the FERPA regulation and Clark's policy on directory information, please visit clarku.edu/offices/registrar/ferpa.

In accordance with FERPA, the Registrar's Office emails all students instructions on how to provide FERPA authorization online via their CU Web accounts. During their time at Clark, we defer to a student's wishes and disclose specific information about their education record only to those person(s) whom the student specifically authorized. In certain circumstances, Clark University may disclose to parents or guardians, who claim the student as a dependent for tax purposes, other information concerning the student's cocurricular behavior. Please be advised that students do retain the right to appeal a decision to disclose the information described above, either by challenging a parental claim of dependency or by making a compelling case that disclosure to parents would be detrimental to the student's well-being.

In addition to the requirements of FERPA, our relationship with our students assumes they are in the process of becoming young adults and should be offered guidance, trust, and respect, and be allowed to make mistakes — learning and growing from both successes and failures.

Families who have been accustomed to receiving regular, detailed reports about their students from their elementary and secondary schools may find it difficult to adjust to not receiving such reports from their college. We urge students to communicate directly and honestly with their families; we also encourage families to ask students directly about how things are going and to offer support and understanding. Feel free to contact the offices listed in this guide if you have questions about general policies, procedures, or resources concerning your student's education and well-being. We also hope you will understand that, except in rare emergencies, we will seek a student's permission before discussing specific academic, social, or personal matters involving them. We appreciate families' concerns and take them very seriously. However, we also believe it is essential for our students to learn how to articulate their own needs and to resolve problems directly with the appropriate individuals, using the many resources available to them at Clark.

ACADEMICS AT CLARK

Clark University's mission is to educate students to be imaginative and contributing citizens of the world and to advance the frontiers of knowledge and understanding through rigorous scholarship and creative effort.

Our students' intellectual and personal growth is enhanced by a wide variety of educational programs and cocurricular activities. We believe that intellectual growth must be accompanied by the development of values, the cultivation of responsible independence, and the appreciation of a range of perspectives.

Clark's academic community has long been distinguished by the pursuit of scientific inquiry and humanistic studies, enlivened by a concern for significant social issues. Clark contributes to the understanding of human development, the assessment of relationships between people and the environment, and the management of risk in a technological society.

Dedicated to being a dynamic community of learners and scholars, the University maintains a national and international presence, attracting high-caliber students and faculty from around the world. As a university located in the second-largest city in New England, Clark also strives to address the needs and opportunities of contemporary urban life.

Clark's intimate academic setting and long tradition of "elbow teaching" — close working relationships between students and faculty — provide many opportunities for students to pursue knowledge through active participation. High expectations, as well as easy access to our scholar-teacher faculty, encourage students to become autonomous learners.

STUDENT LIFE

While academics are at the heart of the Clark undergraduate experience, the University's commitment to broad-based liberal learning extends beyond the classroom. Throughout their college experience, students will grow and change, develop new skills, learn more about themselves, create lifelong friends, and experience a series of emotions and life events. Student life at Clark is intentionally created and developed to support students through these experiences and prepare them for life after graduation. From Orientation to Commencement, Clark student life is impactful and all-encompassing. The First-Year Experience, which includes advising, Orientation, the Clark Navigator, First-Year Intensive courses, and living in first-year residence halls, helps students develop both in and out of the classroom.

Students are encouraged to go to activities, engage with people whose ideas are different from their own, and contemplate the impact they want to make in the world. Participation in cocurricular activities is associated with positive academic performance, skill building for future careers, an examination of passion areas, and a sense of community and belonging that contributes to students' overall success and satisfaction with college. At Clark, students are encouraged to take advantage of all that the campus — and Worcester — has to offer, and to further their growth and development by getting involved in cocurricular activities, attending and exploring events outside of their comfort zone, getting engaged in the Worcester community, and developing their skills as a leader.

Clark offers more than 130 different student-led organizations, ranging from student government and the campus newspaper to the campus radio station' from the Outing Club and Beekeeping Club to a cappella groups, dance ensembles, and film societies. Clark students volunteer in the community by mentoring or providing after-school tutoring to children in our Main South neighborhood or working at one of the local nonprofit community-serving organizations across Worcester. There are opportunities for students to explore their identity, develop leadership skills,

engage in service and community care, and take on student worker positions that help expand their knowledge and skill base to support their well-rounded growth and development. Becoming involved with a student organization, their hall council, an athletic team, or community service group helps students both meet others who share common interests and learn from people whose interests are different from their own — all part of the diverse Clark experience.

All students have the opportunity through Orientation and the fall and spring Involvement Fairs to explore and connect their interests to clubs and activities on campus. Connecting to the larger campus community eases the transition to college and helps students find a sense of purpose. We remind students that their coursework must be their top priority, but it is possible to excel academically while participating in an enriching cocurricular life. This practice helps them become good citizens of the world, excel in the work they do, foster a socially just environment, lead with integrity, and prioritize their wellness and the wellness of their community.

The Clark University Division of Student Success provides numerous resources to support students in their mental health and wellness, belonging and engagement, care, and community living.

THE ACADEMIC PROGRAM

Clark is a small research university that provides a broad liberal arts education. Our students develop a love of learning, a respect for inquiry and imagination, and a spirit of engagement with the world in all its diversity and complexity. At Clark, a student's pursuit of liberal education is understood as a developmental and socially situated process that engages students actively in the discovery and creation of knowledge.

Clark graduates will be liberally educated people who possess and can demonstrate the following five characteristics:

- 1. Knowledge of the Natural World and Human Cultures and Societies**, including foundational disciplinary knowledge and the ability to employ different ways of knowing the world in its many dimensions. The acquisition of this knowledge will be focused by rigorous engagement with big questions, both contemporary and enduring.
- 2. Intellectual and Practical Skills**, including inquiry and analysis, the generation and evaluation of evidence and argument, critical and creative thinking, written and oral communication, quantitative literacy, information literacy, teamwork, and problem-solving. These skills will be practiced extensively, across the curriculum, in the context of progressively more challenging problems, projects, and standards for performance.
- 3. Personal and Social Responsibility**, including ethical reasoning and action, the intercultural understanding and competence to participate in a global society, civic knowledge and engagement locally as well as globally, and the lifelong habits of critical self-reflection
- 4. Ability to Integrate Knowledge and Skills**, including synthesis and advanced accomplishment across general and specialized studies, bridging disciplinary and interdisciplinary thinking, and connecting the classroom and the world. This will be

experienced through progressively more advanced knowledge creation, contextual reasoning, and the construction of shared meaning and opportunities for reflection.

- 5. Capacities of Effective Practice**, including creativity and imagination, self-directedness, resilience and persistence, and the abilities to collaborate with others across differences and to manage complexity and uncertainty. These will be demonstrated by the application of knowledge and skills to issues of consequence and by emerging membership in larger communities of scholarship or practice.

Clark's curricular framework has three required foundational elements — a First-Year Intensive course and participation in the Navigator program; the completion of the Program of Liberal Studies (described below); and a major, culminating with an integrative capstone course or project that demonstrates a student's achievement of the five learning goals. Clark's distinctive approach to undergraduate education provides a structure and guidance for learning while giving students considerable freedom to choose specific courses and pursue fields according to their interests.

PROGRAM OF LIBERAL STUDIES

The Program of Liberal Studies (PLS) helps students understand the world in diverse ways and make vital connections across subjects. PLS courses constitute general course requirements over multiple perspectives.

The Program of Liberal Studies has two components:

Critical thinking courses: While every course in the University involves work in critical thinking, two types of courses place special emphasis on the cultivation of these skills. Students take one course in each of these areas:

- **Verbal Expression (VE)** courses emphasize the relationship between writing and critical thinking within a particular discipline.
- **Formal Analysis (FA)** courses include a formal, symbolic language as appropriate for a specific discipline, rules of logic for that language, and the use of that language for modeling the subject matter of the discipline.

Perspective courses: Perspective courses offer breadth and introduce students to the different ways in which various disciplines or fields define thinking, learning, and knowing. Students must successfully complete one course in each of the following six perspective categories, with each course taken in a different academic department:

- **Aesthetic Perspective (AP)** courses emphasize artistic expression and the perception, analysis, and evaluation of aesthetic form. These courses are designed to enhance students' appreciation and understanding of the arts.
- **Global Comparative Perspective (GP)** courses introduce students to comparative analysis by exploring the cultural, political, or economic aspects of human diversity around the world. They provide students with tools for analyzing human experience by examining similarities and differences in a global or international context.
- **Historical Perspective (HP)** courses develop a student's capacity to understand the contemporary world in the larger framework of tradition and history. Courses focus on the

problems of interpreting the past and can also deal with the relationship between past and present. All courses are broad in scope and introduce students to the ways in which scholars think critically about the past, present, and future.

- **Language and Culture Perspective (LP)** courses foster the study of language as an expression of culture. Some students elect to complete this requirement by taking two semesters of American Sign Language. On occasion there is an opportunity to complete this perspective with an English language course.
- **Natural Scientific Perspective (SP)** courses teach the principal methods and results of the study of the natural world and focus on the knowledge and theoretical bases of science. They also include laboratories or similar components to introduce students to the observation of natural phenomena and the nature of scientific study.
- **Values Perspective (VP)** courses examine the moral dimension of human life as reflected in personal behavior, institutional structures, and public policy in local and global communities. Courses taught from the Values Perspective focus not only on the systematic formulation and analysis of moral and ethical claims, but also on how moral decisions affect both the individual and society.

Diversity and inclusion courses: Every undergraduate is required to complete a course with a Diversity and Inclusion (D&I) attribute. Most of our D&I courses have a substantial focus on race, gender, or ethnicity, but others may address issues around religion, age, sexuality, ability, nationality, or class. All D&I courses engage students in the critical analysis of topics such as power, intersectionality, inequality, marginality, and identity. Courses fulfilling other requirements in the Program of Liberal Studies or in any major, concentration, or minor requirements may simultaneously fulfill the D&I requirement.

FIRST-YEAR INTENSIVE COURSES

First-Year Intensive (FYI) courses are stimulating and challenging courses designed specifically for first-year students. The majority of FYI courses focus in-depth on a specific topic, but students may also enroll in a special section of an introductory course or one that focuses on a particular research project. Each FYI course fulfills one of Clark's Program of Liberal Studies requirements.

These courses, which are required for all first-year students, are designed to assist the transition to college by providing opportunities for frequent feedback and academically focused peer integration. These courses are rich in intellectual content and emphasize the development of students' communication and analytical skills. The faculty member who teaches their FYI course will usually serve as a student's academic adviser until they declare a major.

CLARK NAVIGATOR

All first-year students participate in the Clark Navigator, a program designed to help students transition to academic and campus life at Clark. Through Clark Navigator activities, students are introduced to the full array of campus facilities, academic resources, social and cocurricular life, and events and opportunities in the Worcester community. Beginning at Orientation and throughout their first semester, first-year students will meet regularly with their Navigator group to support the psychological, social, and academic transition process. Their Navigator community is facilitated by a peer mentor, an older student dedicated to supporting students through the calm and storm of their first semester, and will learn more about themselves and how they interact with and experience the Clark community.

SELECTING A MAJOR

Clark currently offers 38 majors, 38 minors, 16 interdisciplinary concentrations, and 20 accelerated bachelor's/master's degree programs. Students have until the end of the second semester of their sophomore year to declare their major. They also may choose to pursue, in addition to their major, a minor or an interdisciplinary concentration to gain depth in an area of interest.

We encourage students to explore a variety of possible majors before choosing one. Many students discover they are fascinated by a field they never studied, or even knew existed, before they got to college. We are convinced that the most important consideration in selecting a major is for students to find a subject about which they are truly passionate. Academic advisors offer guidance in choosing a major, and the First-Year Success Advisors and staffs of the Division of Student Success are available to help students think through various options.

While families, understandably, hope their students will choose majors that will help them secure good jobs upon graduation, employers regularly emphasize to us that they do not seek students trained in a particular area. Instead, they look for broadly educated individuals who can think critically, learn quickly, collaborate well with others, and adapt to change. We urge you to allow your student to decide on a major without feeling unduly pressured to pick something you believe will be "useful" or "practical." All of our majors, minors, and concentrations challenge students' thinking and, paired with their involvement in and out of the classroom, can make them highly competitive in any field.

It is important to note that even the most competitive postbaccalaureate professional programs look very favorably upon applicants who have majored in a wide variety of disciplines. For example, in recent years, a Clark physics major was admitted to several of the most prestigious law schools in the United States, and an English major was admitted to a number of fine medical schools (after making sure to take the appropriate science courses as electives). Students are most successful doing what they love, and this success is the key to a rich future — their chosen major is often less important. So, while economics and management can be excellent majors, students majoring in quite different fields can graduate well-prepared to pursue careers in business or go on to graduate school in management.

ACCELERATED B.A./MASTER'S DEGREE PROGRAM

Clark offers 20 programs that allow eligible students to complete the requirements for both bachelor's and master's degrees in an accelerated, five-year period. These programs are listed in the Program of Study section of the Clark Catalog under the heading "Accelerated Degree."

Students apply to the Accelerated B.A./Master's Degree Program in their junior year, and begin taking graduate-level courses during their senior year. These graduate courses provide academic credit toward the completion of the bachelor's degree and fulfill some of the course requirements of the graduate degree. Eligible students are admitted to the graduate program of their choice upon receipt of their bachelor's degree, and they complete the course requirements for the master's degree in the fifth year of study.

For additional information regarding the Accelerated B.A./Master's Degree Program, including qualifications and deadline requirements, your student can contact the Graduate Admissions Office at gradadmissions@clarku.edu or 508-793-7373, or visit clarku.edu/accelerated.

ACADEMIC POLICIES AND REGULATIONS

Clark's academic policies and regulations are reviewed and published in the University's academic catalog each June and cover topics such as grading details and options, registration, academic standing, and registration policies. The 2023–24 academic catalog is available at catalog.clarku.edu.

DISCRIMINATION AND HARASSMENT

It is the policy of Clark University that all students, faculty, and staff should enjoy an environment free of discrimination and harassment and shall have equal opportunity in the education, employment, and services of the University. This policy refers to, but is not limited to, harassment and/or discrimination in the following areas: age, race, color, national origin, religion, gender, gender identity, gender expression, sex, sexual orientation, marital status, handicap, and veteran status.

Students who have concerns regarding harassment or discrimination are urged to bring them to the attention of the Director of Human Resources/Affirmative Action (HR/AA). Students may choose to have issues involving student-to-student concerns addressed by staff in the Dean of Students office, who will consult with the Director of HR/AA as appropriate.

BIAS INCIDENTS

Clark University values diversity, inclusion, and an environment free from biased or discriminatory behavior. The University embraces diversity of all kinds and is committed to providing a safe, respectful, and equitable educational and work environment free of harassment and intimidation for all members of the Clark community. Further, the University is committed to identifying and implementing anti-racist policies, procedures, and training with all members of the Clark community as part of its ongoing commitment to advance its mission with regards to equity and inclusion. Students are encouraged to report incidents of bias to clarku.edu/offices/campus-safety-and-security/bias-incident-reporting.

TITLE IX

Clark University commits itself to providing a campus environment where all students are safe from sexual violence, sexual harassment, and gender (identity or expression) discrimination. Clark believes in the power of a strong community, and it is stronger when all students are engaged in relationships based on mutual care and respect. Both in intimate and platonic settings, Clark expects its community members to practice open communication and effective consent. The Title IX Office develops, enforces, and processes the Title IX Policy at Clark University.

CAMPUS RESOURCES

Clark offers numerous resources to support students on campus. This section provides an overview of dozens of offices students may use throughout their undergraduate career. Resources are divided into four categories, and are listed alphabetically in each:

- Student Life Resources
- Student Support Resources
- Important Offices and Programs
- Clark University Online

STUDENT LIFE RESOURCES

ATHLETICS AND RECREATION

The Department of Athletics and Recreation provides students, faculty, and staff an opportunity to gain a sense of physical well-being through various forms of activity. Because everyone has a different approach to achieving their own level of personal fitness, Clark Athletics and Recreation offers both individual and team activities, at varying levels of competition, in four structured forms of recreation: intercollegiate athletics, club sports, intramural athletics, and wellness activities.

Intercollegiate Athletics

Clark's 17 intercollegiate varsity teams compete in National Collegiate Athletic Association (NCAA) Division III. Locally, Clark competes in the New England Women's and Men's Athletic Conference (NEWMAC), which also includes Babson College, Emerson College, Massachusetts Institute of Technology, Mount Holyoke College, Salve Regina University, Smith College, Springfield College, United States Coast Guard Academy, Wellesley College, Wheaton College, and Worcester Polytechnic Institute. Men's varsity sports are baseball, basketball, cross country, lacrosse, soccer, swimming and diving, and tennis. Women's varsity sports are basketball, cross country, field hockey, lacrosse, rowing, soccer, softball, swimming and diving, tennis, and volleyball.

Club Sports

Club sports offers members of the Clark University community the opportunity to participate in non-varsity intercollegiate athletic competition and formalized group instruction. Club Sports are recognized student organizations that establish their own leadership, structure, membership requirements, competition schedules, dues, and fundraising events. The clubs provide social, competitive, instructional, and safe environments based on the common interests of the participating members. Club offerings include basketball, equestrian, golf, ice hockey, soccer, quadball, squash, ultimate frisbee, and volleyball. Students should visit engage.clarku.edu to learn more about club offerings and events.

Intramural Athletics

Clark's intramural program gives students the chance to participate in organized physical activities without the demands of varsity intercollegiate athletics — but with the same enjoyment and achievement. Clark students supervise all activities. Leagues and tournaments are structured in various ways, such as by the level of competition or gender. Activities, which range from one-day tournaments to league play, include soccer, flag football, and basketball.

CAMPUS AMBASSADORS

In order to foster a safe and welcoming environment for all members of our University community, Clark's Campus Ambassadors provide students with in-person engagement and support, assisting various student-facing departments and staff and making appropriate departments aware of safety and security concerns. On-campus students who are locked out of their rooms and cannot find a roommate, suitemate, or on-duty resident advisor can call for lockout assistance, among other services. Campus Ambassadors are available seven days a week, 7 a.m. to 9 p.m., by calling 508-450-5584. From 9 p.m. to 1 a.m., the resident advisor on duty can help students who are locked out; University Police will respond between 1 a.m. and 7 a.m. For more information, visit clarku.edu/campus-ambassadors.

CAMPUS MINISTRIES AND RELIGIOUS ORGANIZATIONS

Student-led religious organizations offer a variety of opportunities for Clark students to engage in religious and spiritual life on campus if they wish. Groups such as the Muslim Students' Association, ClarkU Hillel (Jewish student group), and InterVarsity Christian Fellowship host meetings and events that give students opportunities to pray, study, and celebrate in their religious traditions. There is open, dedicated space available for students to engage in prayer and meditation in Dana Commons. Religious organizations in Worcester support students on our campus as well, and offer ways to engage in their communities off campus.

CLARK COLLECTIVE

The Clark Collective facilitates events and activities where Clark student small business owners can sell their products and services. Currently, the Clark Collective hosts pop-ups in Red Square. Tables and social media marketing are provided!

ClarkRIDE

ClarkRIDE provides transportation for students to and from off-campus housing within the Main South neighborhood and the Clark campus area only.

COMMUNITY ENGAGEMENT AND VOLUNTEERING

Higgins University Center, Asher Suite, third floor

The Community Engagement and Volunteering Center supports Clark's academic mission by connecting students with local organizations for academic and cocurricular experiences. Some students volunteer on an ongoing basis, supporting the work of local organizations, while others embrace advocacy, raising awareness about causes ranging from health care to social justice. Often, community engagement is woven into the Clark academic experience through course-based projects, internships, or collaborative research.

COMMUNITY STANDARDS

Through the Office of Community Standards (OCS), Clark University sets expectations for all students. By following the Student Code of Conduct — including policies and procedures around campus organizations, residential living, off-campus living, and behavior — students commit to our shared purpose as a community. Students at Clark University are part of a dynamic, caring community that values the inclusion, health, and well-being of all members. Our shared purpose includes supporting and respecting one another — and holding each other accountable when we don't.

DINING SERVICES

Clark University takes pride in offering its students excellent dining choices. Food service locations are open every day during the academic year, from early morning until late at night. Different meal plans are available to satisfy all dietary needs, personal tastes, and individual schedules. Clark Dining Services can accommodate most allergies and restrictions; students should contact the Dining Services General Manager at denis.gagne@clarku.edu to discuss any special needs or concerns. Please visit clarku.edu/life-at-clark/dining-on-campus for the most up-to-date information regarding daily menus, hours of operation, nutritional information, contact information, and special events. Students living in Traditional and Suite Lifestyle Housing are required to enroll in a meal plan and may choose from the All Access, 15, 12, and 10 meal options. A "plus" option may be added to any one of these plans, which will allow late-night meal swaps and \$25 additional dining dollars. Apartment Lifestyle Housing includes the 5 Meal Plan by default, but students may upgrade to a larger plan; sophomores, juniors, and seniors living in Apartment Lifestyle Housing may opt out of the meal plan requirement. Graduate students may purchase the graduate meal plan in blocks of 10 meals.

Students may change their meal plan choices within the first two weeks of each semester. Find a complete list of meal plan options at clarku.edu/dining.

IDENTITY, STUDENT ENGAGEMENT, AND ACCESS

Dana Commons, first floor, suite 2

clarku.edu/offices/identity

The Office for Identity, Student Engagement, and Access (ISEA) ensures that all students know they belong and can thrive during their time at Clark. Our team empowers students holistically by cultivating social and cultural capital as well as resources for communities that have been systematically and historically underserved. Our space seeks to honor the advocacy, activism, and legacy of the students, staff, and faculty who have come before us, making this space and community possible. Through intentional mentoring, identity-centered experiences, and spaces that build community, we advocate for and empower students to find their voice and provide support to actualize their potential.

ISEA currently supports all students, with a focus on:

- Students of African American/Black, Latine/Latinx, Asian/Desi-American, Pacific Islander, Native/Indigenous, and Multiracial descent
- Students in the LGBTQIA+ community, exploring their identity as it relates to gender and sexuality, and the larger gender diverse population
- First-generation college students*

The student populations who may need support and the office's resourced initiatives may expand over time.

*At Clark University, first-generation is defined as an individual whose parents/guardians did not complete a 4-year degree. This does not include siblings.

INTERNATIONAL CENTER

Clark's International Center (IC) provides services for outbound and inbound students, scholars, and employees. It provides programs and support to people from around the world as they seek to achieve their academic and professional goals. The International Center comprises four distinct offices with different areas of focus:

- The American Language and Culture Institute (ALCI) provides academic support to students whose first language is not English and who are interested in further developing their English skills.
- The International Students and Scholars Office (ISSO) serves the needs of international students, researchers, and faculty through immigration advising and document processing.
- International Programs works with international institutes to establish and maintain partnerships and collaborations
- The Study Abroad and Away Office supports inbound and outbound exchange students in selecting an experience and throughout their time as exchange students, and assists Clark students on their return to campus.

While each office has its own specialization, everyone who works in the International Center is committed to supporting the needs of the international community at Clark and promoting the benefits of international education both abroad and locally. Additional information about the International Center and its offices at clarku.edu/international-center.

MAIL SERVICES

Higgins University Center, second floor

Undergraduate students receive a mailbox assignment for their time at Clark. Student mailboxes are located on the second floor of the Higgins University Center; the mailroom staff distributes all U.S. Postal Service and campus mail.

Any mail for students should be addressed as follows:

Student name
Campus box number
Clark University
950 Main St.
Worcester, MA 01610

Students living in Clark-owned housing must use their box number for all mail correspondence, as the USPS will not deliver to residence halls or houses. Graduate students have window service mailboxes, which means they show their Clark ID at the mailroom window to pick up their mail.

Packages may be picked up at the mailroom window. Students will be notified via email that a package has arrived, and should wait a few hours after receiving the email before coming to the mailroom. Students must show a valid Clark ID to pick up packages.

Any student expecting a package that, for some reason, is not found in the second-floor mailroom should go to the main mailroom in the basement of the University Center and speak to a full-time employee. During the first few weeks of the semester, the mailroom is extremely busy, so please plan on longer wait times after receiving emails and longer lines at the window.

Mail Services is unable to accept receipt of perishable items such as groceries and/or food deliveries from services such as GrubHub, Door Dash, etc. Students should enter the physical address of their residence hall or house when ordering from these companies.

Please be aware that students' campus boxes are not post office boxes. All FedEx, UPS, DHL, and Laser Ship packages sent to Clark students are signed for by mailroom staff, so it is imperative that they be addressed with the correct campus box number.

Students may also send FedEx, UPS, and USPS packages, with prepaid labels, using the collection boxes located in the vestibule at the main entrance of the University Center. Packages that do not fit in these boxes can be brought to the mailroom in the basement. Please note that the second-floor mailroom will not accept outgoing packages.

RESIDENTIAL LIFE AND HOUSING

Wright Hall, Ground Floor (RLH Entrance is on Estabrook side of building)

The Residential Life and Housing (RLH) office supports all aspects of the student residential experience. Whether students need help navigating challenges with a roommate, want to get involved in their hall council, or just want to hang out at a great program, the RLH team is here to help!

Our team of professional staff members are here to offer personal and resource support and work to provide a safe and enjoyable living atmosphere for all students. With more than 40 student resident advisors who live and work in the residence halls to build community, be a resource to students, and create engaging programming opportunities, there's always something fun happening in the halls.

Follow [@clarku_reslife](https://www.instagram.com/clarku_reslife) on Instagram to get updates on all the great things happening at Clark. For more information about residential life at Clark, please visit clarku.edu/offices/housing.

STUDENT LEADERSHIP AND PROGRAMMING

Higgins University Center, third floor

The Office of Student Leadership and Programming weaves a positive cocurricular experience into the fabric of students' lives outside of the classroom. The office works closely with undergraduate student clubs and organizations to plan, implement, and promote a vibrant, engaging, and exciting calendar of events throughout the academic year.

Office staff can provide information about upcoming events; Undergraduate Student Council and funding opportunities; membership and involvement in Clark's 130+ student organizations; and leadership development programs. The office also coordinates Orientation and various pre-orientation programs.

STUDENT ORGANIZATIONS

Clark University offers multiple ways for students to connect and be involved. Clark hosts more than 130 undergraduate and graduate clubs in a range of categories, including academic and preprofessional, arts and performance, governance and politics, global and environmental, student support, cultural and diversity, religious and spiritual, club sports, media and publications, and community engagement. Students should visit engage.clarku.edu to learn more about club offerings and events.

STUDENT EMPLOYMENT

Shaich Family Alumni and Student Engagement Center, fourth floor

Clark's Office of Student Employment provides opportunities for students to gain professional experience by working in departments on campus and in the local community. In these workplace settings, students can use their talents while acquiring new skills that help them prepare for life after Clark.

All student employees must complete an onboarding process before beginning work. Students are encouraged to bring the necessary government-issued identification to campus with them to expedite the onboarding process. For more information, visit clarku.edu/offices/student-employment.

UNDERGRADUATE STUDENT COUNCIL

Higgins University Center, first floor

The Clark Undergraduate Student Council (CUSC) advances the interests of students and ensures that students play a vital role in decisions at the University.

CUSC is charged by the Trustees of Clark University as caretakers for the Student Activities Fund, and is responsible for supporting the undergraduate student body by providing funds to all recognized student clubs and student initiatives. The Student Council also is responsible for representing the student body in the form of binding and nonbinding legislature, resolutions, and formal correspondence with the administration.

WELLNESS EDUCATION

Higgins University Center, third floor

The driving vision of Wellness Education at Clark University is to create a campus culture of equitable wellness, resilience, and adaptability. The offered services and programming increase the education, skills, supports, and practices students need to build a healthy lifestyle. The concept of holistic health is taught through the framework of the Wellness Wheel, which highlights eight essential wellness areas: mental and emotional, physical, social and cultural, sexual, spiritual, occupational, financial, and environmental. Signature programs include Fresh Check Day and Feel Good Finals.

Wellness Education also highly values and often uses peer education, in which members of our student community are supported and trained to promote health-enhancing change and the prioritization of well-being among their peers. Each year, new wellness ambassadors are trained through the Peer Educator Training Program, which is certified by the National Association of Student Personnel Administrators.

STUDENT SUPPORT RESOURCES

ACADEMIC ADVISING

Shaich Family Alumni and Student Engagement Center, room 214

Students are invited to meet with Academic Advising Center staff for general academic advice or for help in deciding on a major. Academic Advising evaluates transfer and advanced standing credit and processes College Board petitions for exceptions to any academic policy, as well as approvals of courses to be completed outside of Clark; and the Associate Dean of Academic

Services reviews cases involving possible violations of academic integrity, along with all College Board petitions.

ACADEMIC SUPPORT

Academic Commons, Goddard Library, suite 104

The Office for Academic Support helps all students achieve their full academic potential through tutoring — in subjects including biology, chemistry, computer science, economics, geography, math, psychology, and more — and peer success advising in time management, organization, study skills, and more. Frequently used tutoring services include support for PSYC 105, CSCI 120, GEOG 110, ECON 160, MATH 119, MATH 120/124, and MATH 121/125. The office also houses the Quantitative Skills Center and the Writing Center. For more information, please go to: clarku.edu/offices/academic-support.

CARE AND STUDENT SUPPORT SERVICES

Shaich Family Alumni and Student Engagement Center, second floor

The Care (Campus Assessment, Response, and Education) team creates sustainable systems of support that are accessible, inclusive, and equitable, so students can thrive as they work to reach their full potential. Care's goal is to provide support to students who are experiencing a struggle that is impacting their success. Our services increase students' awareness of both local and campus resources, add value to their experience, and enhance their sense of personal worth, belonging, and self-efficacy.

Students can contact Care by emailing success@clarku.edu with questions, concerns, or support needs in a number of areas, including academic progress, personal issues, mental health concerns, leaves of absence, food insecurity, and more.

CAREER CONNECTIONS CENTER

Shaich Family Alumni and Student Engagement Center

At the Career Connections Center (CCC), students can have their résumé and cover letter reviewed; search for and secure internships or off-campus jobs; engage in mock interviews; connect with Clark alumni; and explore graduate school options. For more information, visit clarku.edu/offices/career-connections-center, and connect with us on social media.

CENTER FOR COUNSELING AND PERSONAL GROWTH

114 Woodland Street; 508-793-7678

Staffed by mental health professionals and graduate interns, the Center for Counseling and Personal Growth (CPG) provides services including short-term individual therapy, group therapy, consultations and training for faculty and staff, crisis intervention, and referrals to local psychiatrists and mental health specialists. Counseling is provided free of charge to both undergraduate and graduate students.

CPG assists students in dealing with a variety of issues, including (but not limited to) depression, anxiety, adjustment issues, time/stress management, and body image issues. The Center is open Monday through Friday from 9 a.m. to 5 p.m. Appointments are required; students should call 508-793-7678, x1, or email counseling@clarku.edu. Students can access CPG After Hours

between 5 p.m. and 9 a.m. on weekdays and 24 hours on weekends. To connect with a professional therapist through CPG After Hours, students should call 508-793-7678 and select option 2.

Counseling for students at Clark is confidential, and information is not shared without permission, except in cases where an individual's safety is at risk. Students who have been clinically determined to be a risk to themselves or others may be assessed by the emergency mental health service at UMass Memorial Medical Center (Lake Avenue campus). The University's protocol following any mental health hospital evaluation or hospitalization includes a re-entry interview by an on-campus clinician, which must take place within 24 business hours of release from the hospital. A student is not allowed back on campus until the interview has been conducted, or unless otherwise approved by the Dean of Students.

CLARK U RAPID RESPONSE

Call University Police at 508-793-7575

All Clark University Rapid Responders (CURR) are undergraduates who are trained as certified first responders and carry an AED (automated external defibrillator), wound treatment supplies, splinting equipment, and more. CURR is overseen by an executive board of undergraduate students, and University Police Officer Dillon Roy serves as CURR's advisor. CURR maintains a close relationship with MedStar Ambulance and Clark University Health Services, and provides standby coverage at both small and large University events.

In case of an emergency on campus, students are encouraged to call University Police at 508-793-7575 to request CURR as the response time would be faster than calling 911. (Please note: if you do call 911 and you are on campus, the call taker should notify CUPD as well.) As the overseeing department for CURR, University Police may also respond and authorize an ambulance call if necessary.

ENGLISH TUTOR FOR SPEAKERS OF OTHER LANGUAGES

The American Language and Culture Institute offers opportunities for students for whom English is not their first language to connect with a professional staff person to get feedback on written assignments and presentations. This tutor has training and experience in providing support designed to not only improve assignments but also academic English skills for future work.

FIRST-YEAR SUCCESS ADVISING

Academic Commons 107D

First-Year Success Advisors (FYSA) support Clark students from the time they enroll at the University until they declare a major. From helping students register for their first semester of classes before they arrive on campus to working with students to choose an academic program and everything in between, the FYSA support their advisees in all aspects of their transition to college. They also work with incoming students in the Navigator program and supervise the Peer Mentors and Orientation Team. Each student will be assigned to a specific FYSA, but are welcome to email the FYSA office at fysa@clarku.edu for general inquiries.

GODDARD LIBRARY

Library Service Desk, Floor 2, 508 793 7461

Goddard Library provides extensive research and instructional services to students in addition to group and individual study facilities and access to millions of print books, eBooks, journals, news

articles, archival materials, and media. Librarians and professional library staff work with students to develop topics, find resources, make a research plan, cite sources, and more.

The second, third, fourth, and fifth floors of the library are open more than 100 hours per week, and the Academic Commons on the first floor is open 21 hours per day. Learn more at clarku.edu/library or by contacting the library at library@clarku.edu.

HEALTH SERVICES

501 Park Avenue

Clark University Health Services, staffed by physicians, nurse practitioners, nurses, medical assistants, and administrative personnel, is an on-campus outpatient medical clinic that provides primary care health services to students. Both undergraduate and graduate students may use Health Services: Undergraduate students will not be charged for office visits, but may incur fees for other billable services, and graduate students may use Health Services on a fee-for-service basis, including the office visit itself. All Clark students are required to have health insurance, and they are responsible for knowing what their specific insurance will and will not cover.

Health Services is open Monday through Friday, 9 a.m.–5 p.m., when classes are in session. Students should call 508-793-7467 to schedule an appointment. If an illness occurs when Health Services is closed, after-hours medical care is available through Hahnemann Family Health Center. More information on accessing after-hours care can be found at clarku.edu/offices/health-services.

INFORMATION TECHNOLOGY SERVICES

Help Desk: Academic Commons, Goddard Library, first floor

Information Technology Services (ITS) supports computing, telecommunications, and networking resources on campus. Popular ITS services for students include general-purpose and specialized computer labs, discounted computer hardware and software, technical support for common computer and networking issues, wired and wireless networking throughout campus, email and cloud-based file storage, and many campus modules. For help with a technology issue, students should email helpdesk@clarku.edu.

MEDICAL CAREERS ADVISING PROGRAM

Students considering health-related careers, including medicine (physician or physician assistant), dentistry, optometry, osteopathy, podiatry, veterinary, and others, receive detailed instruction through the prehealth program on appropriate course selection, choice of major, preparation for standardized exams, and cocurricular activities. Students are guided through the application process, the selection of schools, and interviewing.

Interested students are strongly advised to attend an information session during orientation. Other highlights of the program include opportunities to volunteer in the emergency room at a local hospital, attend lectures by distinguished guest speakers, and apply for scholarships and prizes for premedical students. Learn more at clarku.edu/departments/prehealth.

PEER SUCCESS ADVISING AND TUTORING

Academic Commons 104

Peer Success Tutoring helps students improve their time management, organization, and study skills, and also provides support for nonquantitative courses such as psychology, biology, and Spanish. These services are available in the Academic Support Center. For more information, please go to clarku.edu/offices/academic-support/#tutoring.

PRELAW ADVISING

The Prelaw Advising Program provides guidance to undergraduates considering law careers and facilitates the entrance of qualified students into law school. In conjunction with the student-run Prelaw Society, the program sponsors workshops, lectures, and meetings, and provides informational materials to students. At Clark, prelaw advising is highly individualized to meet the needs of each student. Learn more at clarku.edu/departments/prelaw-advising-program.

STRATEGIC LEARNING SERVICES (SLS)

The Strategic Learning Services program (SLS) at Clark University provides students with a holistic track to long-term success. Strategic learning coaches create individualized study strategies based on a student's needs and style to help them build self-confidence, motivation, and self-reliance. Students will develop skills including efficient note-taking, organization, time and stress management, test-taking strategies, and more.

Strategic learning coaches model effective student-teacher interactions and encourage students to take responsibility for their choices and actions, leading to positive self-perception and the motivation to succeed. Students meet with their coach for one hour-long session (or two half-hour sessions) per week throughout the semester. This is a paid service, and interested students and families should connect with Micky Roberts at maroberts@clarku.edu for more information.

STUDENT ACCESSIBILITY SERVICES

Shaich Family Alumni and Student Engagement Center, second floor

Student Accessibility Services (SAS) provides academic and housing accommodations to students with documented disabilities. To register with SAS, students should contact the office to self-identify — indicating that they want to access accommodations that will support their success in the college setting. Students will be asked to provide documentation and participate in an intake meeting with professional staff members to identify reasonable accommodations. All materials pertaining to a student's disability are confidential.

For more information regarding accessibility services, the registration process, or documentation criteria, please visit clarku.edu/offices/student-accessibility-services.

UNDERGRADUATE RESEARCH AND FELLOWSHIPS ADVISING

Shaich Family Alumni and Student Engagement Center, second floor

Clark University encourages all students to seek out experiential learning opportunities beyond their coursework, including internships and research experiences that will advance their career trajectories. The office guides students through the process of applying for both internal Clark Opportunity Funds and external competitive awards that provide financial support for summer and post-graduation opportunities. These awards can support a variety of experiences, including study

abroad, undergraduate and graduate study, federal employment, teaching, research, and public service. Our office assists students with application materials, such as personal statements and research proposals, as well as interview preparation.

THE WRITING CENTER

Academic Commons, Goddard Library, suite 104

The Clark University Writing Center assists students with writing in every discipline in the University. The Writing Center will help with writing at any stage — whether a student writer is brainstorming ideas, writing a first draft, or editing a final version. Students can get help starting projects, organizing their thoughts, revising drafts, and working with citations, and will improve the mechanics of their written English and learn to avoid plagiarism. Students can bring writing for any class, in any discipline, as well as cover letters, résumés, and personal statements. For more information about the Writing Center, visit clarku.edu/departments/writing-center.

UNIVERSITY POLICE

Bullock Hall, garden level

The University Police Department, staffed by Massachusetts State Special Police officers, provides life and property protection to the Clark community — 24 hours a day, 365 days a year. All officers are police academy trained, as well as armed and empowered to make arrests; and enforce all federal, state, and local laws and ordinances, as well as University policies, within the jurisdictional areas allowed by the law. In addition to providing safety and security to the community, the department supervises a student-run emergency medical services program (CURR).

Officers are Emergency First Aid Responders and CPR-certified. They also are trained in sexual assault investigations, diversity-sensitive crisis intervention, active shooter response, fair and impartial policing, hate bias crimes, and crime prevention, among other areas. The department also offers safety workshops for the community, including critical incident survival/active shooter training, R.A.D. (Rape Aggression Defense) for women, and crime prevention information sessions.

IMPORTANT OFFICES AND PROGRAMS

ALUMNI AND FRIENDS ENGAGEMENT

122 Woodland Street

The Office of Alumni and Friends Engagement comprises two departments, The Clark Fund and Alumni Affairs. Together, the teams work to build meaningful, long-term relationships among Clark University, its graduates, families, and stakeholders through communications, programming, events, volunteer opportunities, networking, and fundraising. The office coordinates alumni communities and events, fundraising initiatives, Family and Friends Weekend, and Reunion Weekend, and advises two student groups: the Student Alumni Relations Committee (SARC) and the Senior Class Gift Committee.

CASHIER

Shaich Family Alumni and Student Engagement Center, room 318

The Cashier's Office processes payments, and is where students can go to cash checks or add money to their Clark OneCard. For more information and policies, visit clarku.edu/offices/cashiers.

CLARK CAMPUS STORE

Shaich Family Alumni and Student Engagement Center, room 106

The Campus Store stocks school supplies, including notebooks, binders, and lab notebooks, as well as Clark apparel and gifts. The store is open Monday through Friday, 9 a.m. to 4:30 p.m., and is always available online at store.clarku.edu — delivery is available to home addresses and campus mailboxes, and we also offer in-store pickup. The Campus Store accepts major credit cards, Apple and Android Pay, as well as cash, checks, and the Clark CashCard.

CLARK ONECARD

Shaich Family Alumni and Student Engagement Center, room 325

Issued to all new students during Orientation, the OneCard is their official University ID. The card acts as an entrance key to a number of areas on campus, including residential and academic buildings, the Kneller Athletic Center, and Goddard Library. It is also used for meal plans, printing, and the CashCard program, which lets students make purchases at locations on and off campus. The CashCard is convenient, flexible, and secure, and can support students with budgeting and accountability, including a history of all transactions.

DIVISION OF STUDENT SUCCESS

Shaich Family Alumni and Student Engagement Center, second floor

The Division of Student Success, overseen by the Dean of Students, creates a community that provides every student with the opportunity to find their sense of purpose, cultivate their authentic selves, feel a sense of belonging, foster lifelong connections, achieve academic excellence, and engage in transformational Clark experiences to change the world. Student Success staff coordinate services related to holistic advising, housing, residential life, new student orientation, health services, student engagement, belonging, identity, personal counseling, wellness, and student conduct, and create and maintain vibrant experiences to support students' holistic growth and development while at Clark. All students are welcome to visit and engage with Student Success and Dean of Students staff, who collaborate with faculty, staff, administrators, student organizations, and the Undergraduate Student Council to engage and care for students at Clark.

DEAN OF THE COLLEGE

Shaich Family Alumni and Student Engagement Center, second floor

The Dean of the College is responsible for undergraduate academic and cocurricular programs and policies. The Dean also serves as Associate Provost of the University, with broad responsibility for curriculum, instruction, summer research and project opportunities, and faculty advising. The Dean of the College works closely with the Undergraduate Academic Board to review proposals for new and revised courses, majors, concentrations, and academic requirements, as well as to assess existing programs and requirements. This office also oversees the Dean's List and ClarkFEST, and coordinates several undergraduate student award committees.

FACILITIES MANAGEMENT

501 Park Avenue

The Facilities Management office ensures that the environment in which students study and live is safe and healthy. The office's custodians, maintenance workers, and groundskeepers take care of workspaces, classrooms, and residence halls, clean houses, and mow lawns, among many other tasks.

The office is located on the corner of Maywood Street and Park Avenue, and the door is always open to students. Students who need something repaired should submit a Facilities work request online at clarku.edu/offices/facilities-management; emergencies should be reported immediately by calling 508-793-7566 (or, after business hours, by contacting University Police at 508-793-7575). Facilities Management is not responsible for laundry or cable concerns.

FINANCIAL ASSISTANCE

Shaich Family Alumni and Student Engagement Center, room 334

The Office of Financial Assistance awards nearly \$50 million in financial aid through Clark scholarships, grants, federal grants, work-study, and state scholarships, and provides information and counseling about the financing options available to both parents and students. Students can access information about their financial aid application through CU Web.

HUMAN RESOURCES

Geography Building, third floor

Working with leaders across the University, the Office of Human Resources establishes, implements, and communicates policies, procedures, and systems to support a high-performing, positive, diverse, and inclusive environment and culture on campus in support of the University's mission.

MARKETING AND COMMUNICATIONS

138 Woodland Street

The Marketing and Communications office is responsible for elevating Clark's standing and reputation as a university of global consequence — in undergraduate and graduate education, research, and community partnerships — with prospective students, alumni, educators, public and private leaders, media, employers, and foundations. The office provides communications, public relations, and creative services for the University; produces awareness, recruitment, and fundraising campaigns; manages the University's website, ClarkNow news hub, and primary social media channels; distributes the weekly ClarkNOW and NOW at Clark email publications; and publishes *Clark* magazine.

OFFICE OF DIVERSITY AND INCLUSION

Dana Commons, first floor

The Office of Diversity and Inclusion advances the University's mission and commitment to excellence by promoting a campus climate that values diversity and inclusion and is free of bias and harassment for all. The office takes a broad view of the talents, perspectives, and contributions of all members of the community, and recognizes the richness of humanity reflected in our students, faculty, and staff.

PLANNING AND FINANCE

Geography Building, room 203

The Office of Planning and Finance oversees the offices of Human Resources, Financial Services, University Budgeting, and the Purchasing Manager. The office is also responsible for the University's investments, external debt, and financial planning.

PRESIDENT'S OFFICE

Geography Building, room 202

David B. Fithian '87 is the 10th president of Clark University. As the chief executive officer, he is responsible for the overall administration and general welfare of the University, and works to achieve a dynamic fit among faculty, students, staff, programs, facilities, and resources. While ultimately responsible to the Board of Trustees and overseeing general concerns around the budget, academic programs, and development, the President also publicly represents Clark to its many constituencies, including students, alumni, families, donors, friends, the Worcester community, and the larger academic community.

PROVOST

Geography Building, Room 212

The Office of the Provost oversees all undergraduate and graduate academic programs, as well as athletics, student affairs, sponsored research, university libraries, and the registrar. As Clark University's senior academic administrator, the Provost works with the president and the faculty to set strategic and academic priorities for the University. The Provost also allocates and oversees the resources that support the educational and research missions of the University. Working with faculty, the Provost is responsible for attracting, retaining, and supporting faculty members who are not only excellent teachers and mentors to their students but also nationally and internationally recognized scholars in their fields.

REGISTRAR

Shaich Family Alumni and Student Engagement Center, room 305

The Registrar's Office is responsible for all student academic records, course and exam scheduling, classroom assignments, and the academic catalog. Students typically interact with the Registrar's Office during registration periods; their major, minor, or concentration declaration process; in their junior year, when graduation clearances are required; in their senior year, for commencement preparations; and as alumni, to request transcripts or duplicate diplomas.

The Registrar's Office certifies enrollment several times each semester through the National Student Clearinghouse (NSC), and sends degree award information to NSC after they are awarded in August, December, and May. Outside agencies may obtain degree information by contacting NSC directly. Students may print out their own enrollment certificates through their CU Web accounts.

STUDENT ACCOUNTS

Shaich Family Alumni and Student Engagement Center, room 320

The Student Accounts Office helps students determine how much their Clark education will cost and answers questions regarding their bill, monthly payment plan, or financing options. Each student has

an account advisor, organized by last name. Students are able to access their bill via their ClarkYou, or CU Web account, where they can also select authorized users, such as parents or guardians, to be able to access and pay their bill. Bills will include an additional health insurance fee for all students that domestic students may be able to waive should their family health insurance plan meet the Commonwealth of Massachusetts requirements. Student Accounts also offers the option of tuition insurance, which must be purchased by the end of Add/Drop for each semester.

UNDERGRADUATE ADMISSIONS

3 Maywood Street

At the "front lines" of public contact, Admissions informs prospective students about academic opportunities at Clark and campus life in general. While charged with reviewing applications and selecting the incoming class, staff members also are interested in the experience students have after they enroll at Clark. The Admissions office is always looking for current Clarkies to participate in the student ambassador program and hires students for these roles each spring. First-year students are invited to open their rooms to visiting high school students and families during the fall and spring semesters, and to serve as overnight hosts in the spring semester.

CLARK UNIVERSITY ONLINE

Clark offers many services online, digitally, or through apps for ease and convenience. Below are a few students should bookmark or download and access regularly.

CANVAS

Canvas is Clark University's learning management system (LMS). Canvas, accessible through ClarkYOU and at canvas.clarku.edu, is where students can find class documents and videos, take quizzes, submit papers, connect through discussion boards, and view grades.

CLARK ALERTS

Clark ALERTS, the University's emergency notification system, contacts students, faculty, and staff via text messages (SMS) to mobile devices, voice calls to mobile phones and off-campus phone numbers, and emails to Clark and non-Clark addresses. During an emergency situation, the Clark ALERTS system will send a message with information and/or instructions.

Students should upload their contact information through the ClarkYOU portal under the Clark ALERTS channel and keep that information up to date.

CLARK ENGAGE AND CORQ

Students can discover unique opportunities on Clark Engage, engage.clarku.edu, which includes a list of student clubs, a calendar of events and activities, and the opportunity for student clubs to advertise events and check their financial budgets. Students also can access Clark Engage by downloading the CORQ app, which connects them to events, clubs, and opportunities for involvement wherever they are.

CLARKCONNECT

ClarkCONNECT is a platform for mentorship, networking, and finding and sharing professional opportunities — designed exclusively for Clark students and alumni around the world. It's a dedicated online network where students can choose to mentor or be mentored through a "flash" meeting or for a longer, sustained period of time. On ClarkCONNECT, alumni and students ask questions and seek guidance, coach and inspire, and find paths to professional and academic success. Students can access ClarkCONNECT through ClarkYOU or at clarkconnect.clarku.edu.

CLARKYOU

ClarkYOU is the gateway to content, communications, and web services for the Clark community. Logging in to ClarkYOU (with Clark credentials) lets students access CU Web for student accounts, grades, and payroll information; Clark email and OneDrive; Degree Audit; ClarkCONNECT; Canvas; Panopto; Clark Engage; LinkedIn Learning; the Digital Commons; Facilities Work Requests; SmartBuyPlus; the housing portal; OneCard balances; and more.

GUARDIAN APP

Guardian is a free mobile app that turns a smartphone into a personal safety device — it's like having an emergency blue light system on a student's phone at all times. Through the app, students may connect to University Police directly in an emergency (or to 911 if off campus), or submit an anonymous tip to University Police in non-emergencies. The app also includes important phone numbers and campus resources through its call and content directories. Students can update their profile information to include allergies or medical conditions in case of emergency.

HANDSHAKE

Handshake is a career services platform that connects students and employers for events and opportunities. Every Clark student has a Handshake profile already created! Students can log in using their Clark email address and password at clarku.edu/handshake. Handshake is also where students can search and apply for on-campus jobs. Questions about Handshake can be directed to the Career Connections Center at cservices@clarku.edu.

HOUSING AND DINING PORTAL

The Housing and Dining Portal provides self-service access for students to select and change their meal plan, apply to live on campus, upload their housing preferences, and participate in the housing selection and lottery. Students access the portal through ClarkYOU.

MERIT PAGES

Clark University uses Merit Pages to share news of student achievements with local news outlets, high school administrators, elected officials, and students' friends and families. Every Clark student has a Merit Page that we encourage them to activate — it's like a personal newsroom for their college career (and beyond).

Within Merit, students can add contact information for family and friends so they will receive notifications when news is published.

Learn more and see examples at clarku.meritpages.com.

ONLINE TEXTBOOK ORDERING

Clark's bookstore is completely online. To order textbooks, students should log on to bookstore.clarku.edu. Logging in with their Clark email and password will automatically load the courses for which they are registered. They will find required and/or optional materials as chosen by the course faculty, as well as pricing options (new, used, marketplace, or rental availability, as well as e-books). Their campus address should be listed and be the preferred delivery address, but student may choose where they would like to have their books delivered. All returns and book buybacks are handled through the site as well.

PANOPTO

Panopto is Clark's online streaming service that allows community members to create, share and view streaming video content. Panopto works similarly to YouTube or Vimeo, but gives faculty and staff greater control over who can access videos, creates integrated links to copyrighted videos (used under the Fair Use exemptions or TEACH Act), and supports students in making their own videos. Students may access Panopto through ClarkYOU.

SOCIAL MEDIA

Clark uses social media to create and share content, amplify the work of faculty and students, and interact with various constituencies. Connect with Clark University, different departments, and student clubs on Instagram, Facebook, Twitter, LinkedIn, YouTube, and TikTok.

USAFE-US

USafe is an app that can help a student get out of an uncomfortable situation. Some features include sending a fake text message or phone call, letting others know to check in when walking alone, asking bar staff for help without anyone knowing, and finding resources, answers, or guidance if they or a friend experience sexual harassment, assault, relationship violence, or stalking.

SPECIAL EVENTS OF NOTE

ORIENTATION AT CLARK

New student orientation is designed to help students become acclimated to Clark and to facilitate their transition to college life. New Clark students arrive on campus prior to classes to attend information sessions and panel discussions, engage with their fellow Clarkies at social events, and participate in other fun activities to help them get acquainted with their classmates and the campus community.

Presentations and workshops introduce students to Clark's diverse array of academic programs and courses, cocurricular activities, and community engagement. On the first day of First-Year Student Orientation, a special program is held to familiarize families with Clark; we encourage you to attend.

FAMILY AND FRIENDS WEEKEND

Each fall, families and friends of Clark students are invited to campus to celebrate the school year, connect with their students, and enjoy a weekend of special events, tours, athletic competitions, and opportunities to explore the campus and city of Worcester. Family and Friends Weekend 2023 will be held October 13-15; learn more at clarku.edu/family-weekend.

IMPORTANT TELEPHONE NUMBERS

Academic Advising	508-793-7468
Academic Support	508-793-7522
Campus operator/main switchboard number	508-793-7711
Campus Store	508-793-7755
Career Connections Center	508-793-7258
Community Engagement and Volunteering	508-793-8815
Center for Counseling and Personal Growth	508-793-7678
Clark Athletics	508-793-7161
Dean of Research and Graduate Studies	508-793-7779
Dean of the College	508-793-7671
Division of Student Success and Dean of Students	508-793-7423
Financial Assistance	508-793-7478
Goddard Library	508-793-7461
Health Services	508-793-7467
Identity, Student Engagement, and Access	508-421-3722
Information Technology Services Help Desk	508-793-7745
International Center	508-793-7362
Medical Career Advising	508-793-7119
Office of the President	508-793-7320
Prelaw Advising	508-793-7233
Registrar	508-793-7426
Residential Life and Housing	508-793-7453
Strategic Learning Services	508-793-4390
Student Accessibility Services	508-798-4368
Student Accounts	508-421-3801
Student Employment	508-421-2260
Student Leadership and Programming	508-793-7549
Study Abroad and Study Away Programs	508-793-7363
University Marketing and Communications	508-793-7441
University Police	508-793-7575

FOLLOW CLARK ONLINE

Read about what's happening at Clark

clarku.edu/clarknow



Like Clark on Facebook
clarku.edu/facebook



Join the Clark fun on TikTok
[@clarkuniversityworchester](https://www.tiktok.com/@clarkuniversityworchester)



Follow Clark on Twitter
clarku.edu/twitter



Subscribe to the Clark YouTube channel
clarku.edu/youtube



Connect and network with Clark alumni
clarku.edu/linkedin



Check out shared images of Clark and Clarkies on Instagram
[@ClarkUniversity](https://www.instagram.com/ClarkUniversity)

IMPORTANT DATES

FALL 2023

August 24	First Year Student Move-In
August 25	New Sophomore, Junior, & Senior Transfer Student Move-In
August 27	Returning Student Move-In
August 28	First Day of Classes
September 4	Labor Day (University Holiday - no classes)
September 6	Add/Drop Ends, Tuition Insurance Enrollment Deadline, Involvement Fair
September 8	Last day to request Meal Plan changes for Fall 2022
September 11	Room Change Requests begin for residential students
October 9-10	Fall Break - no classes (University closed Monday)
October 13-15	Family and Friends Weekend
November 22-24	Thanksgiving break - no classes (University closed Thursday & Friday)
December 1	Last Day of Classes, Last Day to withdraw
December 12, 13, 16, 17	Reading Days
December 14, 15, 18, 19	Final Exams
December 20	Residence Halls close at noon

SPRING 2024

January 13	New and Transfer Student Move-In
January 14	Returning Student Move-In, Residence Halls Open
January 15	Martin Luther King Jr. Day (University Holiday - no classes)
January 16	First Day of Classes
January 25	Add/Drop Ends
January 26	Last day to request Meal Plan changes for Spring 2023
February 2	Room Change Request Forms opens
March 4-8	Spring Break — no classes
March 23	International Gala
April	Housing Selection
April 29	Last Day of Classes, Last day to withdraw
April 30, May 1, 4, 5	Reading Days
May 2, 3, 6, 7	Final Exams
May 8	Undergraduate Residence Halls close at noon
May 13-19	Senior Week
May 20	Commencement; graduating students move out of residence halls by 5 p.m.

CLARK
UNIVERSITY



Division of Student Success
950 Main Street, Worcester, MA 01610-1477
508-793-7423
clarku.edu/success



Family AND Friends WEEKEND

SAVE THE DATE

OCTOBER 13-15